

Opportunity Youth Academy
1290 Ridder Park Drive
San Jose, California 95131

APPROVED
Board Minutes
April 9, 2018
Regular Meeting #0007
Morgan Hill Room
10:00 am

1. Call to Order

a. Roll Call/Introductions

Member(s) Present:

Mary Ann Dewan, Ph.D.

Guests

Blanca Morales of OYA, Bobby Welch of OYA, Annie Kretowicz of OYA, Deryk Clark of Bill Wilson Center, Phil Morales of OYA, Steve Olmos – Chief Schools Officer, Dana Bunnnett of Kids in Common, Cid Azevedo of OYA, Kevin Jacks of OYA, Sandra Fakaosi of SEIU, Israel Canjuna at City of San Jose, and Joe Herrity of Kids in Common

2. Adoption of Agenda

MOTION #0007-1 and APPROVAL: adopt the agenda as published.

3. Public Comments of Persons Desiring to Address the Board

No members addressed the Board at this time.

3. CONSENT ITEMS

a. Adoption of Minutes

Minutes from OYA Board meetings of 9-18-17, 11-29-17 and 12-11-17 were all adopted as submitted.

b. Adopt OYA Calendar for 2018-19 School Year

School Calendar for 2018-19 was adopted.

4. ACTION ITEMS

a. Governance Structure

The Board wishes to expand to 5 members to include the Superintendent (Chair), 2 SCCOE employees and 2 community members, plus 1 student representative. Copies of the proposed OYB Board Bylaws were distributed.

Steve reviewed the Draft Bylaws. He discussed the qualifications and potential conflicts of interest for SCCOE employees. SCCOE seats will be assigned to a position, not a person. Steve proposed that by random draw, the first community member seat will be a 2-year term before the seat is up for re-election. The second community member seat will have a normal 3-year term. Vacancies will be filled by the Chair. Discussion followed.

The new Bylaws will be included in the next Charter School Material Revision. It is expected to go to the Santa Clara County Board of Education on May 16, 2018. Also included in this Material Revision is the opening of the Snell site, the governance structure and the staff handbook update.

It was explained that there is no conflict of interest with Dr. Dewan selecting Board members because OYA is a SCCOE school. Other charter school boards do not hold elections. OYA meetings follow the Brown Act. They are publicly posted so SCCOE can move forward.

The proposed OYA Board Bylaws were approved as amended, pending final review.

b. Snell Site

OYA wants to open the Snell site in August 2018. Administrative offices may also be moved to Snell and will include the principal, school office coordinator, counselor, etc, so they are all centrally located. Snell is in an Industrial Park and it houses a community school and State Preschool. This community school will be moved to the Sunol site, making the space available to OYA. There is also discussion about moving Head Start & State Preschool plus a training center to Snell. Finally, a Special Ed post-secondary class from San Jose City College to Snell. Programs at Snell will maintain separate entrances. Snell is close to a bus route.

Dana asked about creating a rubric for OYA site selection. OYA will develop a blended learning model at existing sites and then will replicate at all sites.

With CTC/CTE (Metro Ed) nearby, how will OYA be different? Dana asked what causes the waiting list. It's both the facilities and the teacher caseloads. Sites with a waiting list are The Hub, ConXion and Washington.

Joe feels a rubric and study are critical. He wondered if opening Snell might draw resources and the focus away from current issues.

OYA at Snell may be able to open as early as July but the current program is there until June 30, 2018. The plan is that a current OYA teacher and paraprofessional will be moved to Snell. Some students will be re-assigned to balance out the population.

Strategic development and a written plan are necessary, similar to the Local Planning Council. OYA will look at all students and their needs, and will place all students.

The reason to seriously consider Snell is that it will be available and is affordable. OYA will use existing knowledge and our Research & Development Dept. to develop plans. Phil will distribute information about the Strategic Planning meetings.

Approval of the new Snell site today will allow the new site to be written into the upcoming Material Revision. In concept, Dr. Dewan approves Snell to move forward, pending a written plan.

c. Adopt calendar of OYA Board Meeting Dates

The schedule of OYA Board Meetings was adopted.

d. Approve School Safety Plan

The appendices in the Safety Plan are all currently approved. Phone numbers have been verified. Page 84 may still need some revision. If schools currently do not have a lockdown notification plan in place, Phil will need to work with the police department to develop a plan. Evacuation procedures do currently exist.

Following an update of the title on Page 1, with Snell added to next year's Safety Plan, the current School Safety Plan is approved.

e. Approve School Accountability Report Card

The School Accountability Report Card is approved.

5. INFORMATION ITEMS

a. Enrollment, ADA, Staffing and Marketing Update

Enrollment is 262 with 33 pending applications. Attendance is 77%. The new website was launched last week. Each site has its own page now. OYA is sending out mailers about the school. Snell will soon be a mailer focus. Phil met with Mike Bromberg, Graphic Designer, to update the OYA brochures and other materials. All will be translated into Spanish. OYA is also developing an online application process but currently, applications are only on paper. Erika is reaching out to the community to promote OYA. All sites offer family night.

Teachers and other staff are building better relationships with the students. Staff is tracking students who don't show up to class. They are also encouraging students to continue with school and to come in for face to face instruction.

The value of OYA has increased and students are seeing this. Block scheduling has improved attendance because students must commit to time in school. Now, OYA has laptops and that will increase capacity.

Map 2 Future has met with 140 students, which has further improved commitment, retention and attendance. Student plans include taking the college entrance exam.

b. Staffing for 2018-19

Currently, OYA has 8 teachers, 2 navigators, 1 liaison, 2 paraprofessionals, 1 SOC and 1 principal. A registrar is needed to offer centralized enrollment. Phil is working on establishing this position.

Dana requested a presentation of the data collected by the Navigators and OYP. It may be possible to use SCCOE Navigators to perform a similar function.

c. LCAP Update

The LCAP is being prepared. It will come to the OYA Board on June 18 for a hearing, and again on June 28 for approval. The Annual Update has been completed. Phil is working on the Goals and Actions. Surveys went to staff, students, parents, and the Advisory Committee. Exit surveys were also collected from students.

How can we do better at noting the progress of our students? Data can be pulled from Ren Star. Assessment will be addressed in the LCAP. Growth and achievement need to be collected separately.

d. Report of Advisory Committee

the OYA Advisory Committee discussed the LCAP, assessments, and blended learning.

d. Site Expansion Workgroup Update

No report

d. Probation Update

At one time, probation was considering adding 18-20 year olds to Juvenile Hall. This was to start a few years ago but there has been no progress. Too many of the proposed population do not meet the criteria for the program. It doesn't look like this program is going to start.

Bobby didn't agree with the criteria created by Probation. OYA was to provide the instruction to the students in this program.

6. FUTURE AGENDA ITEMS

- SCCOE Education Navigators
- Site visits
- Needs of the students
- Status on the relationship with County Mental Health
- Mental Health Component
- Look at systems and services in place to assist with mental health
- Transparent Strategic Plan
- Connect OYA students to Work2Future to help with employment

7. Adjourn at 11:35 am

Respectfully submitted,

Mary Ann Dewan, Ph.D., County Superintendent of Schools
Ex-Officio Secretary

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