

Opportunity Youth Academy  
1290 Ridder Park Drive  
San Jose, California 95131

**APPROVED**

Board Minutes  
September 18, 2017  
Regular Meeting #0004  
Morgan Hill Room  
4:30 p.m.

**1. Call to Order**

a. Roll Call/Introductions

Member(s) Present:

Jon R. Gundry

Participants

Steve Olmos of Student Services, Blanca Morales of OYA, David Putney of Alternative Ed/OYA, Dana Bunnett of Kids in Common, Summer Reeves of Communications, Cidalia Azevedo of OYA, Joe Herrity of Opp Youth Partnership, Mike Ramer of Student Services; Phil Morales OYA Principal, Ron Hansen of SCC JCC, Barbara Hansen of PACE, Erika Velasquez OYA Community Liaison

b. Adoption of Agenda

MOTION #0004-1 and APPROVAL: adopt the agenda as published.

c. Approval of Minutes from 6-20-17

MOTION #0004-2 and APPROVAL: minutes approved as submitted.

**2. Public Comments of Persons Desiring to Address the Board**

No members addressed the Board at this time.

**3. ACTION ITEMS**

a. Single Plan for Student Achievement (SPSA)

SPSA is related to Title I and is developed and approved by the School Site Council (SSC). Phil reviewed the goals and related action plans which were taken from the school's LCAP. There are 9 action steps. The school had discussions with the SSC, Curriculum Committee and SiaTech on alternative curriculums. OYA is now making sure they are using all components of the SiaTech curriculum. There have also been discussions with FuelEd about future curriculum options. All students are enrolled in SiaTech. Some students have reported access challenges. All students are now required to complete the college and career packet.

Goal 9 addresses childcare for OYA students. On-site care requires licensing. Instead, the schools are looking at local agencies and may offer vouchers. The document will be updated through this year.

Goal 4 is to develop a procedure for checking out laptops to students who are engaged in the program and show good attendance. Requirements need to be realistic while still teaching responsibility. Some laptops are available for check out now.

The majority of students are age 18-24, disengaged foster youth, young parents, and disenfranchised. The school is trying to get students re-engaged so they will receive a diploma and move on to college or career. Many are reading at a 6<sup>th</sup> grade level. Many are in Special Ed and are receiving the required services. Fortunately, SiaTech provides the levels needed by these students. Supplemental materials are also available.

The Single Plan for Student Achievement (SPSA) was approved by the Board.

b. Sobrato Site

There was discussion about whether to keep the Sobrato site open or not. Enrollment is low but achievement and work production is higher than all the other sites. Their learning style matches well with SiaTech. The school may need to develop outreach to the community in that area. These students engage daily.

Prop 57 will place adults age 18 – 24 in Juvenile Hall. These students who do not have a high school diploma will be served by the Sobrato teacher, who will work at both sites.

OYA wants 25 ADA at Sobrato and this includes work produced either at Sobrato or outside the school. OYA needs to make a concerted effort to recruit more students before it's decided to close the site. A rubric should be developed to assess potential school sites.

The viability of the Sobrato site will be determined by the end of the 2017-18 school year. If the site costs are low and staff is deployed where needed, there is no reason to rush to closure. The target ADA is 25:1 per teacher. There was a suggestion to look for space at the Parkmoor Sobrato building.

This item will remain on the agenda.

**4. Information Items**

a. Enrollment, ADA, Staffing and Marketing Update

- Phil shared the enrollment reports. Some sites have extended their hours to 7:30 pm. OYA now requires students to submit their school work weekly. With this requirement, teachers know which students are not working at the same level as the other students. These are our at-risk students. Early intervention helps catch these students before they fall too far behind. A Student Study Team process will ultimately be developed. In the first 3 months of school, OYA has reached 66.4% attendance.
- Phil reviewed the enrollment process. Enrollment begins the day after all enrollment forms are received. The student receives a call and is in seat on the third day.
- Phil reviewed the OYA marketing plan. Erika attended a San Jose Unified SD function today to recruit new students.

- OYA is starting to work on the 2018-19 LCAP. Tracking progress toward goals needs to start at the beginning of the school year to ensure a full collection.
  - Barbara Hansen encourages OYA to identify Special Ed students in Juvenile hall and provide the required services.
- b. Governance Structure
- When OYA was first created, funding ran into deficit. OYA became a charter to improve the funding stream. The governance structure is different between programs. OYA is now looking at expanding governance to 3 – 5 people. SCCOE must maintain control of the Board and the dependent charter school. The current structure provides easy access to the Superintendent. The informality of the OYA Board meetings is appreciated but the superintendent would benefit from added support. It may be a good idea to have other perspectives on the Board. Currently, the Board works collaboratively with staff and community. All who attend the meeting have an equal seat at the table. Having a dependent charter has the benefit of SCCOE backing. The charter can enroll students directly. COE's can normally only accept referrals from school districts. There is virtually no resistance from the school districts. The next step is to come forward with options for the next meeting.
- c. Juvenile Hall Update
- The start of OYA at Juvenile Hall should happen at the beginning of October with an average stay of two months. The goal is to engage students and send those who leave to OYA. The hope is to offer continuity to these students. The adult probation agreement will not require education upon release.
- The City of San Jose is talking about providing OYA space at public libraries at no cost to SCCOE. The plan is to work with students so that when they leave Juvenile Hall, they leave with an education plan and an OYA school placement.
- d. LCAP Update
- OYA has started to work on the 2018-19 LCAP. Data collection began on the first day of school.
- e. Report of Advisory Committee
- OYA is an important opportunity for students. OYA would like to include a student or graduate of OYA on the Board. OYA is not adult education. OYA is sending representatives to southern California to work and learn from their successful programs.

## **5. Future Agenda Items**

The meeting adjourned at 6:00 p.m.

Respectfully submitted,



Jon R. Gundry, County Superintendent of Schools  
Ex-Officio Secretary

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